



KIRINYAGA UNIVERSITY

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HIRING OF GRADUATION GOWN FORM (PhD)

A. To be completed by every graduate in duplicate.

School..... Department.....

Full Names.....

Registration number.....

Contact Address..... Tel.No.....

I have collected the following items of the academic dress after payment of Kshs 4500/= convocation fees, Kshs 1,500/= for the hiring of gown and Kshs 1000/= for Alumni association fees

(i) Hood No (ii) Cap No..... (iii) Gown No.....

Cleared by student Finance officer..... sign..... date.....

Receipt No.....

(Do not handwash or hot Press, dry clean academic dress only)

I understand that the gowns should be returned not later than **3rd November 2023** failure to which a fee of **Kshs 500/= per day** will be imposed.

I understand that the item of the academic dress I have collected must be returned in the same condition in which they were issued.

Date collected..... Student Signature.....

Name of issuing Officer..... Signature.....

Rubber stamp.....

B. I have paid the following amount for failing to return the gown as per the stipulated deadline.

Number of days after the deadline..... amount in Kshs.....

Receipt No..... Receiving officer.....

I certify that the items borrowed by the graduates have been returned in the same condition of which they were issued.

Name..... signature.....

Date:

Any condition comment:

PERMISSION TO USE EVENT IMAGES ON KIRINYAGA UNIVERSITY WEBSITE AND/OR CATALOG

Name of student..... Sign.....

NB.

It will be the applicant's responsibility to ascertain the condition of the dress hired. Graduates will be charged for any damage to the dress.